

**TAMLUK GHATAL CENTRAL CO-OPERATIVE BANK LTD
P.O. TAMLUK :: PIN. 721636 :: PIN. 721636, WB**

TENDER DOCUMENT FOR SALE OF SCRAP

TENDERNO.:TGCCBL/Tender/004/2025-26..

LASTDATE & TIME FOR SUBMISSION OF TENDERS: 17-01-2026,05:00 PM



**TAMLUK GHATAL CENTRAL CO-OPERATIVE BANK LTD
P.O. TAMLUK :: PIN. 21636 :: DIST.PURBA MEDINIPUR.
WEST BENGAL**

**E-mail : tamlukghatalccb@tgccb.bank.in
Website:www.tgccb.bank.in**

TAMLUK GHATAL CENTRAL CO-OPERATIVE BANK LTD
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NOTICE INVITING QUOTATIONS

Quotations in sealed envelope are invited on behalf of Tamluk Ghatal Central Co-operative Bank Ltd from the firms dealing with scrap material to sell out damaged/waste/ old steel & wooden furniture , iron grill, collapsible gate, wooden ply and computer accessories etc at " as is where is basis".
 The details are as summarized below:-

a)	Name of Scrap Items	1.a) Door & window Frame ,b) Panel Door ,c) Window glass ,d)Panel window ,e) window glass ,f) wooden battam,g) Ply partition ,h) wooden table, i) collapsible gate ,j) grill ,k)Hollow square bar ,l)Rail, m) C.I Circular Step n)Steel rack, o) Iron Almirah , p)Steel Table with ply top 2. a)CRT Monitor,b)Deskjet Printer ,c) Dot matrix printer, d) passbook matrix ,e) old desktop cpu , f)UPS, g)UPS battery ,h) note counting, i)keyboard, j) mother board etc.
b)	Procedure for quoting price	The offer price shall be quoted for each category of the scrap (as detailed on above at Para S.No. 6 fo Annexure-I per item "as is where is basis". The tender shall be awarded based on the highest offer received for individual scraps. In other words, the successful bidder would be decided for each item based on the highest offer received for particular item and 100% advance payment with tax to be made to the Chief Executive Officer, Tamluk Ghatal Central Coop. Bank Ltd. before lifting the scrap.
c)	Earnest Money Deposit along with tender	Nil
d)	Cost of Tender Documents	Nil
e)	Scrap Lifting Time	Within 07days from the date of awarding the order
f)	Last date of submission of completed tender documents	17-01-2026 upto17:00Hrs
g)	Date of opening of Technical bid of the Tender 22.01.2026 at 3.00 p.m
	Date of opening of Financial bid of the Tender 22.01.2026 at 4.00 p.m
	Availability of quotation documents	Bank's website : www.tgccb.bank.in
i)	Rate validations	Rate quoted will be valid up to 06 months from the date of awarding the order. The rate contract can be extended for another 6months on mutual agreement and the terms & Condition shall remain same.

1. The last date for submission of completed tender document to the office of Tamluk-Ghatal Central Coop. Bank Ltd is 17-01-2026 till 17:00 Hrs.
2. Head of the institution reserves the right to reject or accept all or any tender wholly or partially without assigning any reason whatsoever.


Dy.RCS, Govt of W.B & Chief Executive Officer

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Annexure-I

INSTRUCTION TO THE TENDERERS

The Quotation shall be submitted in accordance with the instructions and any quotation is not comply with the instructions as under is liable to be rejected. These instructions shall form the part of the tender and contract.

1. The quotation should be submitted in **sealed cover** super-scribed as **"SALE OF SCRAPS"**.
2. The tender shall be completed in all respect and should be signed with date by the Authorized Signatory of Tenderer on all the pages.
3. The offer price shall be quoted for the per item basis **"AS IS WHERE IS BASIS"** plus GST Extra
4. The Tenderers are free to inspect the Scrap at the above address of Tamluk Ghatal Central Coop. Bank Ltd, Head Office, Tamluk , Purba Medinipur on any working day from w.e.f. 05-01-2026. to 16-01-2026 in the presence of Bank Officials.
5. The tender shall be awarded based on the highest offer received for individual item/stock. In other words, the successful bidder would be decided for each item based on the highest offer received for particular item. Accordingly the delivery of each item would be issued separately to selected bidder for that particular item.

6. Procedure for disposal of Scrap:

- a) The successful Tenderer shall deposit the total lump sum amount in Rupees for individual category of scrapas detailed under by way of Demand Draft/Pay Order in favor of **"Tamluk Ghatal Central Coop. Bank Ltd, Tamluk"** payable at **Tamluk** towards the cost of Scrap (approx) within three working days from the date of awarding the order.

The details of lumpsum amount to be paid for individual category of scrap shall be calculated as per the formula as under:

Amount in Rupees for the lump sum payment = Approx. quantity indicated in column No.3 of below mentioned table Multiply by the offer price quoted by you through this tender.

The approx. quantity for individual lcategory of scrap is given in the table under:

S. No.	Description of Scrap	Approx Qty Of item	Price quoted per item	Total (Multiply column 3x4=5)
1	2	3	4	5
1	Door & window Frame	21		
2	Panel Door	2		
3	Window glass	86		
4	Panel window	26		
5	window glass	60		
6	wooden battam	25		
7	Ply partition	19		
8	wooden table	2		
9	collapsible gate	2		
10	grill	14		

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11	Hollow square bar	1		
12	Rail	1		
13	C.I Circular Step	5		
14	Steel rack	1		
15	Iron Almirah	1		
16	Steel Table with ply top	1		
17	CRT Monitor			
18	Deskjet Printer			
19	Dot matrix printer			
20	passbook matrix			
21	old desktop cpu			
22	UPS			
23	UPS battery			
24	note counting			
25	keyboard			
26	mother board			

- b) It may be noted that the quantity as mentioned in above against individual category of scrap shall be considered as approximate quantity but the actual payment would be calculated on the basis of actual quantity of scrap to be lifted. In case the actual quantity is less than the quantity mentioned above Column 2, the balance amount will be returned.
- c) The truck/tempo for Scrap lifting and carrying shall be arranged by tenderer at their own cost. The tenderer shall have to make arrangement for loading of scrap to truck/ tempo at their own cost and Tamluk Ghatal Central Coop. Bank Ltd, Tamluk , will not pay any charges for the same.

We confirm with our acceptance to the instructions given above.

TENDERER'S NAME&SIGNATUREWITHDATE

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Annexure-II

COMMERCIAL AND GENERAL TERMS & CONDITIONS

Sealed Tenders are hereby invited for disposal of MS Scrap, Brass Wire, Woven Sack bags, HDPE Pipes, PVC Pipes & Fittings, Other Plastic Scrap and Paper Scrap **"AS IS WHERE IS BASIS"**.

The Scrap is available for disposal at the above address of **Tamluk Ghatal Central Coop. Bank Ltd**, Tamluk as per the following terms & conditions:

1. Tenderers shall submit their offers in a sealed cover super scribed as **"Tender for Sale of Scrap"** to this office. on or before 17.01.2026 up to 17.00 Hrs.
2. Tenderers shall take into account the cost of labour, loading & cartage etc. for taking delivery from the premises of **TGCCB Ltd** before quoting the rates. In this regard no claim what so ever shall be entertained by the **TGCCB Ltd**. **TGCCB Ltd** shall hand over the scrap to successful tenderers on the place where it is actually lying presently in the Campus.
3. The successful Tenderers shall bear the cost of weighing the empty & loaded Truck/Tempo.
4. **Tamluk Ghatal Central Coop. Bank Ltd's** officials shall accompany the Truck/Tempo arranged by the successful tenderer for weighing. The weighing bridge selected by **TGCCB Ltd** officials for weighing the empty/loaded truck/tempo shall be binding on the Tenderer. The empty Truck/Tempo shall be directly brought to the **TGCCB Ltd** after weighing.
5. Rate quoted will be valid up to 06 months from the date of awarding the order. The rate contract can be extended for another 6 months on mutual agreement and the terms & condition shall remain same.
6. Head of the Centre, **Tamluk Ghatal Central Coop. Bank Ltd** reserves all the rights to accept or reject any or all the offers. The decision of the Head of the Centre, **Tamluk Ghatal Central Coop. Bank Ltd**, Tamluk will be final and binding on the Tenderers.
7. The technical bids of the tenders will be opened **on 22.01.2026 at 3.00 p.m** The Tenderers or their authorized representatives (One person only) may be present at the time of opening of the tender.
8. All responsibility related to labour P.F., ESI, Insurance etc. or any taxes as applicable will be of the successful Tenderers. **TGCCB LTD** shall not be responsible for the same.
9. The scrap is being sold on **"AS IS WHERE IS BASIS"**. The scrap is being sold on the assumption that the Tenderers have inspected them and know what they are buying and the principles of **"CAVEAT EMPTOR"** shall apply and no reliance must be placed on any description of the scrap.
10. All the communication shall be addressed to:
**The Chief Executive Officer,
Head Office,
Tamluk :: Purba Medinipur.**

In the event of any dispute the legal matter shall be subjected to the jurisdiction of **Tamluk District Court** only.

We confirm with our acceptance to the Commercial and General Terms & Conditions (two pages) as given above.

TENDERER'S NAME & SIGNATURE WITH DATE

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Annexure-III

TECHNICAL BID

Sl.No	Particulars To Be filled up by the Tenderer/Bidder	
1	Name of the Tenderer	
2	Postal address	
3	Telephone No.with STD code	
4	Name of Contact person/Designation	
5	Mobile No.	
6	E-Mail ID	
Following Documents To Be submitted in the Technical bid:		
7	The firm should have valid registration certificate in Support of establishment of the firm (Enclose copy)	YES/NO
8	PAN(Permanent Account Number) (Enclose copy)	
9	Certificate of Registration for GST (Enclose copy)	
10	Bank Account Details	
11	Signed Terms and Conditions of the tender document enclosed as Annexure-I&II	

HAVING EXAMINED AND PER USED THE FOLLOWING DOCUMENTS OF THE TENDER:

1. Notice Inviting Tender
2. Instruction to the Tenderers
3. Commercial & General Terms & Conditions

I/We here by submit our quoted rates in the enclosed format of "Financial Bid" as Annexure-IV.

I accept that the Rate quoted will be valid upto 06 months from the date of awarding the order.

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I/We agree with our acceptance for:

1. I/We agree that the price quoted in 'Offer format' as enclosed as annexure- A is excluding of taxes, duties and other government levies as applicable on the sale of scrap
2. In the event of my success in tender, I/We will pay lump sum amount in Rupees as detailed in **"INSTRUCTION TO THE TENDERERS**, " by way of Demand Draft/Pay Order in favor of **"TAMLUK GHATAL CENTRAL COOP. BANK LTD "**payable at **HEAD OFFICE** towards the cost of Scrap (approx.) **within three working days from the date of awarding the order.**
3. I/We agree that the quantity as mentioned against individual category of scrap in Para 6 of **INSTRUCTION TO THE TENDERERS** shall be treated as approximate quantity but the actual payment would be made on the basis of actual quantity of scrap to be lifted.
4. I/We agree that in the event of failure to deposit lump sum amount as detailed in Para 6 of **INSTRUCTION TO THE TENDERERS** within stipulated time of three days period from the date of awarding the order, the work order may be cancelled.
5. We agree that the Bank reserves the right to reject or accept the tender wholly or partially without assigning any reasons.

I/We have thoroughly read the "Form of Tender (2 pages)" and confirm with our acceptance to all terms & conditions without any deviation.

TENDERER'S NAME & SIGNATURE WITH DATE

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Annexure-IV

FINANCIAL BID

I/ We offer our price for the scrap "AS IS WHERE IS BASIS" as detailed under

S. No.	Description of Scrap	Approx Qty Of item	Price quoted per item	Total (Multiply column 3x4=5)
1	2	3	4	5
1	Door & window Frame	21		
2	Panel Door	2		
3	Window glass	86		
4	Panel window	26		
5	window glass	60		
6	wooden battam	25		
7	Ply partition	19		
8	wooden table	2		
9	collapsible gate	2		
10	grill	14		
11	Hollow square bar	1		
12	Rail	1		
13	C.I Circular Step	5		
14	Steel rack	1		
15	Iron Almirah	1		
16	Steel Table with ply top	1		
17	CRT Monitor			
18	Deskjet Printer			
19	Dot matrix printer			
20	passbook matrix			
21	old desktop cpu			
22	UPS			
23	UPS battery			
24	note counting			
25	keyboard			
26	mother board			

I/We agree to pay taxes & govt. levies extra to the above quoted price.

Terms & conditions:

1. Payment Terms : Shall pay 100% of the scrap value before lifting
2. Validity of above offer :

TENDERER'S NAME & SIGNATURE WITH DATE

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Memo no. G/2744/86

Dated, the Tamluk 02-01-2026

Copy forwarded for necessary information and action to :

1. Deputy General Manager(A &D),Tamluk Ghatal Central Co-operative Bank Ltd. He is requested to make necessary action to publish the tender notice in daily newspaper & Bank's website for wide circulation.
2. Assistant Registrar of Co-operative Societies, Purba Medinipur – Range/Paschim Medinipur .
3. District Magistrate, Purba Medinipur.
4. Chairman, Tamluk Ghatal Central Co-operative Bank Ltd.



Dy.RCS, Govt of W.B &
Chief Executive Officer